



Tollbar Academy



Tollbar MAT
Family of Academies

PROVIDER ACCESS POLICY

April 2018

Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact
Linda Willoughby - Curriculum Leader of Citizenship and Careers(11-16)
Katie Clorley- Careers Lead- Sixth Form
Telephone 01472 500505
Email- enquiries@tollbaracademy.co.uk FAO Linda Willoughby or Katie Clorley

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Careers group work led by in house careers consultant and Citizenship staff. GCSE Options evening- careers information available careers advice. Citizenship SOW- weekly lessons about Careers.	Citizenship SOW- Enterprise Skills
Year 9		Careers group work led by in house careers consultant and Citizenship staff.	Hull University Ace Day.
Year 10			Citizenship SOW – Careers

			<p>Appointments available with independent careers consultant.</p> <p>'Careers Clinic' – Careers advise drop in sessions.</p> <p>Grimsby Institute taster day.</p> <p>North East Lincolnshire Skills Fair- whole cohort.</p>
Year 11	<p>Parents/ carers evening-independent careers advise available.</p> <p>Citizenship SOW- Employability & Record of Achievement.</p> <p>Citizenship SOW- Lincs 2 support and future careers options.</p> <p>Careers Clinic' – Careers advise drop in sessions.</p> <p>HETA Apprenticeship drop in session.</p>	<p>'Careers Clinic' – Careers advise drop in sessions.</p>	<p>Careers Clinic' – Careers advise drop in sessions.</p>
Year 12	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial Programme -. Ongoing visits from external providers, including universities, colleges and employers.</p> <p>Ongoing access to information from a range of external providers, via e-mail and through provision of provider literature.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial Programme -.Ongoing visits from external providers, including universities, colleges and employers</p> <p>Ongoing access to information from a range of external providers, via e-mail and through provision of provider literature.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial and Assembly Programme – structured guidance on UCAS application process.</p> <p>UCAS Higher Education Exhibition – student visit to University of Hull</p> <p>Facilitation of access to university open days and residential summer schools.</p>
Year 13	<p>Careers Clinic – Careers advice drop in sessions.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p>

	<p>Year 13 Tutorial Programme – students are supported through the UCAS application process during Tutorial time.</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p> <p>Ongoing visits from external providers, including local universities, employers and providers of training schemes.</p>	<p>Ongoing visits from external providers, including local universities, employers and providers of training schemes</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p>	<p>Ongoing visits from external providers, including local universities, employers and providers of training schemes</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p>
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Premises and facilities

The Academy will make the halls or classrooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Curriculum Leader.