



Tollbar Academy



Ref: CLY/AKW

20 July 2020

Dear Parent/Carer

The Academy will close for the summer for all students on Tuesday 21 July 2020.

Following the Government's announcement that all schools must reopen in September and all children should attend, I can now confirm the outline of the arrangements that will be in place from September to ensure the safety of students and staff.

When creating the plan, we have adhered to the current Government guidance and have balanced maximising the education opportunities for students with their safety and wellbeing.

<https://www.gov.uk/government/publications/actions-for-schools-during-the-coronavirus-outbreak/guidance-for-full-opening-schools>

The Academy day timings will remain the same. All students in Years 7, 8 and 9 will be placed in to class sets. They will be allocated one room and one seat that they will remain in for the vast majority of their lessons each week. The Curriculum Leaders of English, Maths and Science have analysed assessment data and worked with the pastoral team to assign the students in to groups within their current Band. The students will remain with the same group of students for their lessons and instead of the students moving rooms between lessons, the staff will move between the rooms and the students will stay static. We have approximately 1200 students in year 7, 8 and 9 and this simple change will significantly decrease the movement of individuals on the site. Each Year Group will be given their own outside play area for Break and Lunchtime, their own dedicated toilet facilities, their own Dining Hall and serveries for food at Lunchtime. We recognise that this will be an adjustment for our existing students and we have created a number of new initiatives to support students during this time which will be explained to students on their first day back in September.

Our full broad curriculum has been put in place for all students and the recovery curriculum will support students to re-establish a sense of self, routine and structure. Every member of the Academy community is committed to ensuring that all our young people are supported, guided and given opportunities to reach their full potential. The vision is that all students will become fully engaged, creative, effective and successful learners. Our aim is to help our students to prepare for the future but also help them make sense of the present.

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Chief Executive: David J Hampson, OBE

Principal: Caroline Yates

In line with Government guidance, we recommend that, where possible, students walk or cycle to the Academy when it is safe to do so. With this in mind, we have increased the capacity in our bike sheds. Please can I take this opportunity to remind you that we require all students to bring a lock with them to the Academy to secure their bikes and cycle helmets should be worn. The bike sheds will have clearly marked zones for each year group to use, a one-way system for access and staff will monitor their use to ensure students move through them quickly and efficiently.

In order to reintegrate our students safely and calmly we will be operating a phased returned in Year Groups as below. The phased return will allow staff to focus on each year group in turn as they readjust to being in the Academy. This will enable students to learn the new routines and procedures that we have put in place to ensure their safety. An individual letter with further details will be sent out during the last week of August. In line with the government guidance, all students are required to wear their full Tollbar Academy uniform.

DATE	YEAR GROUPS IN THE ACADEMY
Wednesday 2 September 2020	Year 7 and Year 11 students ONLY to attend.
Thursday 3 September 2020	Year 7, 8, 10 and 11 students ONLY to attend.
Friday 4 September 2020	All Year groups are to attend (Year 7, 8, 9, 10, 11)

As I am sure you will understand, the safety of students and staff is my priority. It is paramount that all measures put in place in September are followed to ensure as safe as an environment as possible for all students and staff. Any planned measures are subject to change, should the government guidance change.

Thank you to you and your child for all your cooperation and support over these last few months.

If you have any queries or concerns, please contact the Academy on 01472 500505 or by using the email account: enquiries@tollbaracademy.co.uk

Yours faithfully



Mrs C L Yates
Principal