



Tollbar Academy



Tollbar MAT
Family of Academies

PROVIDER ACCESS POLICY

April 2018

Introduction

This policy statement sets out the Academy's arrangements for managing the access of providers to pupils at the Academy for the purpose of giving them information about the provider's education or training offer. This complies with the Academy's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should contact
Linda Willoughby - Citizenship Curriculum Leader
Telephone 01472 500505

Opportunities for access

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents/carers:

	Autumn Term	Spring Term	Summer Term
Year 8		Careers group work led by in house careers advisors and Citizenship staff. GCSE Options evening-careers information available from careers advisors and Citizenship staff. In Citizenship lessons, students complete a unit of work about careers.	In Citizenship lessons, students complete a unit of work about Enterprise Skills.
Year 9		Careers group work led by in house careers advisor and Citizenship staff.	Some students visit Hull University and take part in the Ace Day Programme.
Year 10		Ongoing visits from employers and providers of training schemes.	In Citizenship Lessons, students follow a Preparation for Working Life unit of Work.

			<p>Appointments are available with the independent careers advisors.</p> <p>'Careers Clinic' – Careers advice drop in sessions take place three times a week.</p> <p>Ongoing visits from external speakers.</p> <p>Some students attend the Grimsby Institute taster day.</p> <p>All students attend the North East Lincolnshire Skills Fair.</p>
Year 11	<p>Parents/ carers consultation evening-independent careers advice available from the careers advisor.</p> <p>In Citizenship lessons students complete a unit of work about Employability This includes completing a personal Record of Achievement.</p> <p>In Citizenship lessons students receive structured guidance on the Lincs2 college application process.</p> <p>Careers Clinic' – Careers advice drop in sessions take place three times a week.</p> <p>HETA Apprenticeship drop in session.</p> <p>Ongoing visits from employers and providers of training schemes.</p> <p>Ongoing access to information from a range</p>	<p>Careers Clinic' – Careers advice drop in sessions take place three times a week.</p> <p>Ongoing visits from employers and providers of training schemes.</p> <p>Ongoing access to information from a range of external providers through provision of provider literature.</p>	<p>Careers Clinic' – Careers advice drop in sessions take place three times a week.</p> <p>Ongoing visits from employers and providers of training schemes.</p> <p>Ongoing access to information from a range of external providers through provision of provider literature.</p>

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Year 12	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial Programme -. Ongoing visits from external providers, including universities, colleges and employers.</p> <p>Ongoing access to information from a range of external providers, via e-mail and through provision of provider literature.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial Programme -.Ongoing visits from external providers, including universities, colleges and employers</p> <p>Ongoing access to information from a range of external providers, via e-mail and through provision of provider literature.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 12 Tutorial and Assembly Programme – structured guidance on UCAS application process.</p> <p>UCAS Higher Education Exhibition – student visit to University of Hull</p> <p>Facilitation of access to university open days and residential summer schools.</p>
Year 13	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Year 13 Tutorial Programme – students are supported through the UCAS application process during Tutorial time.</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p> <p>Ongoing visits from external providers, including local universities, employers and providers of training schemes.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Ongoing visits from external providers, including local universities, employers and providers of training schemes</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p>	<p>Careers Clinic – Careers advice drop in sessions.</p> <p>Ongoing visits from external providers, including local universities, employers and providers of training schemes</p> <p>Individual advice and guidance provided by SFLT and Form Tutors.</p>

Premises and facilities

The Academy will make the halls or classrooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available AV and other specialist equipment to support provider presentations. The Citizenship Curriculum Leader will be happy to discuss this in advance of the visit.

Providers are welcome to leave a copy of their prospectus or other relevant course literature with the Citizenship Curriculum Leader.